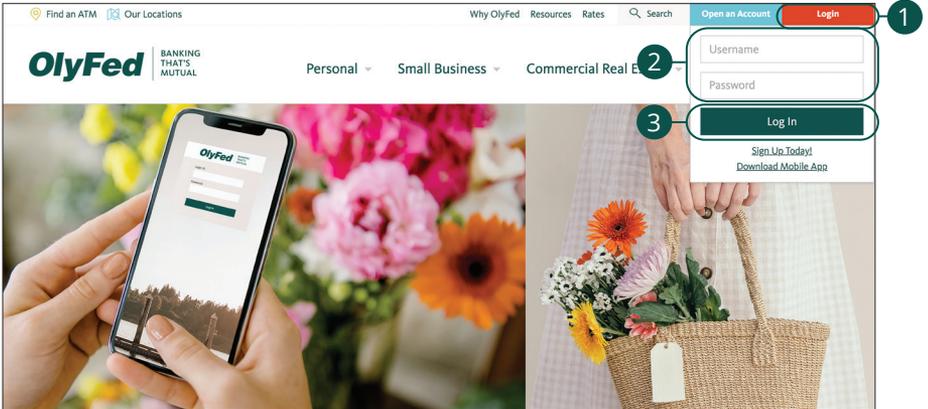


# Getting Started

## Logging In

After your first-time enrollment, logging in is easy and only requires your login ID and password. If you are logging in on a device that you have not previously registered, you need to request a Secure Access Code (SAC).



1. Click the **Login** button.
2. Enter your username and password.
3. Click the **Log In** button.



**Note:** If you enter an incorrect password too many times, your account will be temporarily locked. Call us at (360) 596-9512 for assistance.

## Logging Off

For your security, you should always log off when you finish your digital banking session. We may also log you off due to inactivity.

1. Click the **Log Off** tab in the navigation menu.
2. Close your internet browser.



# Getting Started

## Resetting A Forgotten Password

If you happen to forget your password, you can easily reestablish a new one from the OlyFed home page—no need to call us!



1. Click the **Login** button.
2. Enter your username and click the Log In button.

3. Click the “Forgot your password?” link.



**Note:** You will not be able to change your password if your account is locked or if you are resetting your password from an unregistered device.

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Please submit your user name to reset your password.

Login ID

Back Submit

4. Enter your login ID and click the **Submit** button.

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Please select an email address or phone number below to have a Secure Access Code delivered. If an OlyFed employee is assisting you and provided you a code, please select "I have a Secure Access Code".

I have a Secure Access Code

Text me : (XXX) XXX-6686

5. Choose the contact method that allows OlyFed to reach you immediately with a 6-digit Secure Access Code (SAC).

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Secure Access Codes are valid for 15 minutes. For security purposes, please do not share your Secure Access Code with anyone. Representatives with OlyFed will never ask for your Secure Access Code.

Enter your Secure Access Code

Back Submit

6. Enter the SAC and click the **Submit** button.

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Please set your new password:

**Password Requirements:**

- Must be between 8 and 99 characters
- Must contain at least 1 number
- Password must contain a minimum of 1 lower case characters.
- Password must contain a minimum of 1 upper case characters.
- Password must contain a minimum of 1 special characters.
- Password may not be the same as last 10 passwords.
- May not be the same as current password

New Password

Confirm New Password

Submit

Back

7. Create a new password based on our password requirements and click the **Submit** button when you are finished.

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Device Registration - If you are using a public device, for security purposes, please select 'Do Not Register Device.'

Access Code Accepted.

Do Not Register Device

Register Device

8. Decide if you want to register your device or not.